INSTRUCTIONS FOR REVIEWERS

PEER REVIEW POLICY. Peer review is a critical assessment procedure for maintaining a high standard of intellectual work. The process is designed to provide constructive critical evaluation to submissions to ensure that work achieves needed academic standards. Review reports assist editors in determining the eligibility of a manuscript for publication. All submissions to KoG are first reviewed for completeness by an Editor-in-Chief who will decide whether they are suitable for peer review. Where an one of Editors is on the author list or has any other competing interest regarding a specific manuscript, some other editor or member of the Editorial Board will be assigned to oversee peer review. Manuscripts that pass the initial screening of the editors are sent out for evaluation by two reviewers experts in the fields of the journal KoG. The journal KoG operates a single-blind peer-review procedure. The reviewers have two months to review, and the authors three weeks to submit the corrected version. In case reviewers have requested minor changes, the editors make the final decision. In case the reviewers requested major changes, the manuscript is sent to the reviewer once again. Authors receive peer review reports with the editorial decision on their manuscript.
Reviews should be conducted objectively. Reviewers should express their views clearly with appropriate supporting arguments.

PLAGIARISM. Reviewers should check and identify if possible any form of plagiarism or academic misconduct in citing while reviewing a submitted manuscript. A reviewer should also call to the editor's attention any substantial similarity or overlap between the manuscript under consideration and any other published data of which they have personal knowledge.

USE OF GENERATIVE AI TOOLS. Reviewers are not allowed to upload unpublished manuscripts or proofs into external or generative AI tools to protect research confidentiality and data privacy. Reviewers should disclose AI use in their review reports, including the tool used and purpose of the use. Basic checks for spelling and grammar do not need to be disclosed.

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SCIENTIFIC AND PROFESSIONAL JOURNAL OF
CROATIAN SOCIETY FOR GEOMETRY AND GRAPHICS

REVIEWER'S SHEET

WE KINDLY ASK YOU TO REVIEW THE ATTACHED ARTICLE.

Article
Author of the article:
Title of the article:
Date:

Reviewer
Name & Surname:
Institution:
E-mail address:

PLEASE, EVALUATE THE FOLLOWING:

1. Scientific (professional) level:
2. Falling into the scope of KoG:
3. Style:

4. Figures:

5. Legibility and Correctness:

6. Accept/reject:

INSTRUCTIONS FOR CATEGORIZATION

1. Original scientific paper contains unpublished results of the original scientific research, and the scientific information is presented in such a way that it permits the exactness of analysis and derivations the results are based upon to be checked.

2. Preliminary communication is a scientific work containing one or more new scientific data, the nature of which requests urgent publishing. It need not necessarily convey sufficient number of details for repetition or checking of results.

3. Review is a scientific paper containing original, condensed and critical presentation of a field or its segment in which the author participates actively. The role of the author's original contribution in this field must be pointed out as related to already published works, accompanied by the survey of these works.

4. Professional paper contains useful contributions from the professional field which are not bound to the original research of the author, and the observations presented need not be a novelty in the profession.

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REMARK:

CATEGORIZATION SUGGESTION	REVIEWER'S SIGNATURE